

In this Month's Edition...



Recap



Project Updates



What's New in v8.1?



Training Support Plan



FAQs



How Can I Help?



Recap

- The **Kronos upgrade project** is underway. We are upgrading our system from v7 to v8.1.
- The legacy Providence Health **go-live date** for the Kronos upgrade is **May 19, 2019**. This will affect all Providence, Swedish, Facey, Kadlec, and PacMed caregivers.



Project Updates

- **Training and support resources** will be made available to you after **April 1** to help you learn new functionalities and workflows in Kronos v8.1.
- **Focus group sessions** for schedulers were conducted in January and February to finalize enterprise workforce scheduler design.



What's New in Kronos v8.1?

End-Users/Staff
All Caregivers

New user interface – There is a new user interface and user friendly fields and terminology.

Timekeeping
All Managers &
Timekeepers

Improved data interactivity – You can group, filter, and summarize data easily through enhanced workspace options.

Scheduling
Advanced Scheduling,
WFS Managers &
Schedulers

Improved employee self-service – Scheduling features are available on one screen, plus new request types, such as requesting only part of an open shift.

Self-scheduling enhancements – Easy-to-use employee self-scheduling includes a two-week view, shift visibility, and a search option.

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Training/Support Plan

The training/support planned for caregivers is shown below.

Please note that planned dates are subject to change based on logistics and other factors, and will be communicated in advance.

<p>End-Users/Staff <i>All Caregivers</i></p>	<ul style="list-style-type: none"> ○ Will receive access to on-demand resources to navigate the updated system steps and workflows. ○ Includes user guides, quick-reference guides (QRGs), and HealthStream modules. ○ Resources will be released to all caregivers on April 1, in advance of the May 19 go-live.
<p>Timekeeping <i>All Managers & Timekeepers</i></p>	<ul style="list-style-type: none"> ○ Webinars for highlighting functionality upgrades start May 6. ○ Session details will be shared in April. ○ Supplemental on-demand resources that include videos, PDF guides and HealthStream modules. will be made available on April 1.
<p>Scheduling <i>Advanced Scheduling, WFS Managers & Schedulers</i></p>	<ul style="list-style-type: none"> ○ Classroom/webinar sessions for live, instructor-led training start April 15. ○ Session details will be shared in the first week of March. ○ Supplemental on-demand resources that include QRGs and HealthStream modules will be made available in conjunction with classroom training.

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FAQs

Q1. Are clock/badge readers changing too?

No, clock/badge reader functionality and badge swipes will remain completely unchanged.

Q2. Can I return to the previous version after go-live?

No, this will be the version of Kronos that all caregivers will use going forward.

Q3. Will external access still be available?

Yes, you can still use the external web link to access Kronos from any device.

Q4. Will I be able to access Kronos through my mobile device?

While we will not be enabling access through the official Kronos Mobile App, you can access the system directly via the external link through your smartphone's web browser.

Q5. Are reports changing?

There will be no changes to report designs.

Q6. Will my previous customizations be available after the upgrade – HyperFinds, "My Favorites," and others?

Your preferences and customizations are not changing and will be carried forward to Kronos v8.1. The most notable difference will be to the look and feel of your screens.

How Can
I Help?

- Create awareness among colleagues about the upgrade to Kronos, including training, and go-live, etc.
- Stay up to date with communications and complete trainings when necessary.
- Relay questions that you may have to your managers or supervisors to best help us address them.